



# Community Education

## Registration Form for Minneapolis Community Education Afterschool Northeast Middle School 2018-2019.

### Student Information:

Date \_\_\_\_\_ Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_ Grade \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_

### Parent/Guardian Information:

Parent/Guardian #1 Name:	Parent/Guardian #2 Name:
Parent/Guardian #1 Relationship to Student	Parent/Guardian #2 Relationship to Student
Parent/Guardian #1 Cell Phone:	Parent/Guardian #2 Cell Phone:
Parent/Guardian #1 Email:	Parent/Guardian #2 Email:

### Emergency Contact Information:

ONLY ADULTS LISTED ON THIS PAGE AS GUARDIANS OR EMERGENCY CONTACTS ARE AUTHORIZED TO PICK UP YOUR CHILD FROM PROGRAMMING UNLESS SPECIFICALLY CONFIRMED WITH PROGRAM MANAGER

Emergency Contact #1 Phone:	Emergency Contact #2 Phone:
Emergency Contact #1 Relationship to Student	Emergency Contact #2 Relationship to Student

### After School: Monday-Thursday 4:00-6:00

A variety of academic and enrichment classes will be offered after school. They will need to register prior to the start. Class offerings will be available in September. Programs will begin October 1<sup>st</sup>, 2018

**Transportation:** If students are eligible for busing during the school day, he/she is eligible for busing during afterschool. **Processing the BUS request will take 1-2 weeks.** The student will need to find other transportation until the bus request is processed.

After class, student will:  Walk home  Be picked up  Take bus home

### Questions or Concerns:

Please contact Minneapolis Community Education Coordinator,  
**Kayla Campanelli** (612) 668-1516 [Kayla.campanelli@mpls.k12.mn.us](mailto:Kayla.campanelli@mpls.k12.mn.us)

## Minneapolis Community Education Youth Enrichment Program Policies

### Health and Medical

**School Health Services are not available during Before or After school.** Parents/guardians are responsible for notifying the before/after school site coordinator for any special needs or medical conditions that impact their child's health, well-being, or involvement in activities. If your child may need to receive either prescribed or over-the-counter medications while attending before/after school programming, you must complete an authorization form before medication can be dispensed. **Medication must be in the original packaging or prescription bottle.** All medication will be securely stored on-site.

Does your child have any medical or special needs (i.e. allergies, asthma, learning disability or medical conditions)?

YES NO Please Explain: \_\_\_\_\_

Will your child require any medications during programming, including inhalers or EpiPens?

YES NO *\*If yes, a coordinator will be contacting you.*

### Student Behavior

In order to promote a safe and engaging environment, Community Education, Youth Enrichment, a program of Minneapolis Public Schools, conforms to the established behavior policies of the school site and the Minneapolis Public Schools Behavior Standards and Code of Conduct (P5200). If an incident does occur, Community Education staff will notify and work with families to develop reasonable next steps for the safety of all students and staff. This may include suspension or removal from the program without a refund. If a student is suspended from the school day it is also a suspension from Community Education Youth Enrichment.

### After School Activities Cancellation

In the event of inclement or severe weather, the district will decide whether to cancel after school programs. In the event of cancellations, your child's school will contact families and notice will be posted on [mpls.k12.mn.us](http://mpls.k12.mn.us).

**\*When after school classes are cancelled your child will be sent home on their end of school day bus.**

### Photo and Media Release

I give permission for my child to be **included in video or still photographs** representing Minneapolis Community Education Youth Enrichment. Photos/images may appear in newsletters, promotional brochures, and program websites.

### Walking Field Trips

I understand that WALKING field trips within one mile of school grounds are a part of participating in Community Education programs. Necessary precautions and supervision will be provided.

### Data and Survey Release

Certain data will be collected from and about participants in Community Education Programs Youth Enrichment. All data is considered private and confidential information. The intent is for Community Education, Youth Enrichment to evaluate program effectiveness and quality.

I give permission for my child to participate in informational surveys regarding the services provided by Minneapolis Community Education Youth Enrichment. All findings will be combined and reported group level. This could include the SAYO, class evaluations, focus groups, and teacher surveys.

Information may be shared with Minnesota Department of Education, school district officials, community partners, and other person or entity authorized by federal or state law.

**If you do not give permission for any of the above policies listed above, please contact the Community Education Coordinator.**

By signing, I certify that I have fully read, understand and will agree to the terms and policies outlined on above.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_